

**North Howe Transition Toun
Transport Meeting
Monimail Church
Tuesday 28th July 2009, 8pm**

**Attendees: Katrina Dodds, Hamid Van Koten, Crispin Hayes, Clare Hamilton-Sturdy,
Jill Donnachie, Louise Barron**

Apologies: Judith Finnie

Chair: Crispin

Agenda

- Introductions
- Discussion on Group remit
- Projects, delivery and budget projections
- Survey
- AOCB

Introductions

We went round the table so that everyone could give a brief introduction of their interest in the transport projects and connection to NHTT.

Jill Donnachie is working for the Smart Communities Website which works with rural communities within the Howe of Fife. Smart Communities are in the process of introducing new software on their site. This is called ROUTES, which will allow people to share their favourite journeys whether they are by bike, car or foot. She thought we might be able to tie our work into this but it is in early stages of development at the moment. It is Google map based. Jill highlighted how we could work together and how we can use their site to raise awareness and share information.

Catriona highlighted the problem of children who live within a mile of the school not getting a place on the school bus. The current cycle/path ways are not ideal for children from Monimail to use. A path would be great either on the road, or if necessary through the farm. This could tie in well with the transport projects.

Hamid is generally involved in all NHTT projects

Clare and Crispin are both on the coordinating group and have a specific interest in the transport Projects. Clare works in Travel Planning for Fife Council. Louise is NHTT support worker but has an interest in improving the cycle path network.

Discussion on Group remit

We are trying to raise awareness without making people less mobile.

Crispin gave an outline of the 4 main aspects to projects:

- Promotion of Tripshare, Fife database. This about increasing local uptake of the existing facility. The objective is to get 30% of people to sign up to trip share. This could be established by using survey and information already on Tripshare site. Average saving from trip sharing is £1000 per annum. A lot of the money granted is for feasibility.
- Tripstop idea is that there would be set stops on local routes where people would stand if they were looking for a lift. If you are driving and see someone you know you could then stop and offer them a lift. Almost like car share for shorter journeys. Feasibility and pilot need to be done.
- Improve and increase bike parking in our area. We will await the outcome of the survey before moving forward with this.

- Off path and track feasibility, establishing better ways to cycle round the area avoiding main roads. This will involve taking previous work, revisiting routes and priorities. Taking core path stuff, and highlight roads that are important to us. Ideally community project.

Projects, delivery and budget projections

A discussion followed around the various aspects of the projects and how they can be delivered.

- Trip share £1k this year and next year. We have some material that can be used, but need to see how we are going to do it, possibly will have to be after survey. If people highlight interest then we want to try and encourage them.
- We can access local groups such as the School, Groups and Organisations on SMART community websites, Community Council Websites, use the Food festival, Transition Tavern, Toddler Groups, and Woodland Group.
- Crispin- Use the survey process to engage with people. Maybe need to think about spending some of our budget on the survey. Get stats now from Tripshare within our area so that we can measure uptake, Clare can do this. The back bit of the system shows you how much carbon we are saving. **AP Clare to get figures for the next meeting.** Do we need to contribute additionally to survey? We may need to follow up, as there will be follow on work to do and some of the budget can be used for this
- Press opportunities were discussed.
- Feasibility for Tripshare and Trip Stops. We will focus on Tripshare first and then move onto Trip stop. We need to see if it is going to be supported by the community via survey.
- We still need to refine and define the idea of trip stop. It will be a second phase.
- There was discussion around whether we need to have a separate transport event. Postcode parties, consultation evening or use local press/radio to get the message out
- Split survey up into section trip share, cycles, footpaths then focus in on each depending on interests.
- Clare went through each of the survey questions and discussion again got round to us possibly needing to have a separate transport event with maps, to get opinion.
- Participatory Appraisal- It was suggested that we just get out there, interview people wherever people gather, at school gates, group meetings etc to gather info.
- We do need to use all work that has already been completed/started. Feasibility that has already been done. School travel plan is started. Crispin has a copy of the feasibility study that has already been completed. We can also use the Core path plan.
- Then how do we move forward? We need to commission a new plan. Crispin is going to look at more closely and scope out the project. He will put together a description of what we need so that it can go out via bulletins and on community website to invite anyone interested in carrying out this piece of work to apply. This desk study will need to be followed up with photos etc. It is potentially 7 days work. We could then have routes and potential costs for improvement. We would then design and build. We would need to do consultation before decided how to prioritise each track.
- **AP- Crispin draw up a something to send out saying we need this piece of work. This will then need to go to coordinating group for consideration.** Then Louise is to get the information out. Get it in the local news, in each column, in newsletter, in Smart Communities.
- Bike Parking- other work comes before this including survey- defer until next meeting.

Survey

Clare- We need to decide what we really need in it and potentially go back for further info. There is an option to use Clare's team. We could write a brief and then they provide us with the information. Jill suggested that ask their interest and just ask the questions related to this. If they are only interested in footpaths and cycle ways then only ask these questions.

It was also suggested that we could drop off the survey and then revisit to pick up the completed survey and for discussion around specific areas of interests. Or a little bit of questioning leave the survey and then get it back later.

What do we do? We need to accept that there are limitations to what we can achieve from the survey.

Smart Communities did a telephone survey of 10 questions and this took on average 25 minutes.

Could we use the portals- yes

We are out there to gather not sell. Thin it down, so that we only ask questions that are relevant.

We also need to have a general NHTT information leaflet that can be left. **HOW DID WE FINISH WITH THIS? IS CLARE REVISITING QUESTIONS?**

Meeting was called to close at 10pm.

AOCB

Next meeting- 25th August, 8pm Letham Village Hall.